



**Hinckley & Bosworth  
Borough Council**

Date: **10 June 2025**

**To: Members of the Executive**

Cllr SL Bray (Chair)  
Cllr MC Bools (Vice-Chair)  
Cllr MB Cartwright  
Cllr WJ Crooks

Cllr L Hodgkins  
Cllr KWP Lynch  
Cllr MT Mullaney

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite, Hinckley Hub on **WEDNESDAY, 18 JUNE 2025 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Manager

## Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

## Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

## Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

**A G E N D A**

1. **APOLOGIES**

2. **MINUTES (Pages 1 - 4)**

To confirm the minutes of the meeting held on 26 March 2025.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions in accordance with Council Procedure Rule 12.

6. **ISSUES ARISING FROM OVERVIEW & SCRUTINY**

(If any)

7. **CORPORATE SUNDRY DEBTOR RECOVERY POLICY UPDATE (Pages 5 - 28)**

To update members on the Corporate Sundry Debtor Recovery Policy and the revised processes used for recovery.

8. **BUSINESS RATES WRITE OFFS (Pages 29 - 32)**

To seek approval to write off business rates in accordance with approval procedures.

9. **CIVIL PENALTY NOTICE (Pages 33 - 66)**

To seek approval to replace the existing civil penalty policy.

10. **HINCKLEY TOWN CENTRE STRATEGIC VISION (Pages 67 - 72)**

To seek endorsement of the Hinckley Town Centre Strategic Vision.

11. **CONSUMER STANDARDS AND TENANT INVOLVEMENT UPDATE (Pages 73 - 82)**

To provide the results and analysis of the second year of tenant satisfaction measures.

12. **COUNCIL HOUSING REPAIRS DECENT HOMES AND RESPONSIVE REPAIRS PERFORMANCE UPDATE (Pages 83 - 90)**  
To provide an update on compliance with the decent homes standard.
13. **COST OF LIVING UPDATE (Pages 91 - 102)**  
To update on work to support the cost of living crisis.
14. **DOMESTIC ABUSE OUTREACH SERVICE UPDATE (Pages 103 - 128)**  
To update members on the domestic abuse outreach service.
15. **SAFEGUARDING UPDATE (Pages 129 - 142)**  
To update members on the work of the safeguarding team.
16. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**  
As announced under item 3.